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7 January 1983

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3. DDA Quarterly Review

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[ ] will host the Office of Security's Quarterly Review for the DDA on 10 January. Topics for review center mainly on matters relating to physical, technical and area security. The DDA will also receive an update on the large increase in industrial and staff field investigations during 1982. [ ]

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4. Security Briefings Given to DO Elements

[ ] commented that he had attended the EA Division Staff Meeting on 6 January, along with [ ] Chief, Security Support Division. They briefed the Staff on problem case handling procedures, new overseas security officer positions, and other matters of security interest. The briefing was very well received. [ ]

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[redacted] Deputy Director (PSI), and [redacted] Chief, Polygraph Division, reported that their briefing of the D0 Management Advisory Group on 5 January had been well received. During the briefing, Messrs. [redacted] explained the polygraph program, the procedures employed by the Personnel Security Panel, and the rationale behind assessment of penalties for security infractions. [redacted]

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#### 8. New Headquarters Building A&E Staff Visit

Representatives of the architectural and engineering contractor for the new building will be visiting numerous offices in the Headquarters Building on 11-13 January to gather planning data. The Office of Security hopes to select a security officer soon for a full-time assignment to the new building project. [redacted]

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#### 9. Combined Federal Campaign a Success

[redacted] expressed his pleasure that the Office of Security exceeded its Combined Federal Campaign goal, with 100.7 percent. [redacted] thanked all who contributed.

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